



**INFORMATION NOTICE REGARDING THE PROCESSING OF USERS' PERSONAL DATA  
IN ACCORDANCE WITH Art. 13 and 14 of the EU REGULATION 2016/679 ("GDPR") – "ISSUE OF PERMITS"**




	<b>DATA CONTROLLER</b>	<b>S.A.C.B.O. S.p.A. ("Company")</b> Address: Via Orio al Serio 49/51, 24050 Grassobbio (BG) E-mail address <a href="mailto:privacy@sacbo.it">privacy@sacbo.it</a>
	<b>DATA PROTECTION OFFICER (DPO)</b>	<b>Partners4Innovation</b> c/o S.A.C.B.O. S.p.A. Tel. no. 345 1682287, E-mail address <a href="mailto:dpo@sacbo.it">dpo@sacbo.it</a>

**DATA CATEGORIES**

For example name, surname, place and date of birth, residence, contact details, tax code, educational qualification, details of the employment contract or contract or the documentation relating to the vehicle, or other personal data that can be provided by the company requesting the issuance of the qualification for the employee, auxiliary or collaborator, including the issue of vehicle passes or parking passes (so-called "common data")

**SOURCE OF PERSONAL DATA**

Personal data are collected from the interested party (therefore directly provided by you) or from the company requesting the authorization for an employee, auxiliary or collaborator or acquired from third parties, during the course of the contractual relationship.

 DATA PROCESSING PURPOSES	 LEGAL BASIS	 DATA RETENTION PERIOD
<p>The personal data requested will be processed in relation to the issue of definitive / visitor airport access passes, vehicle passes and the purchase of Sacbo Spa parking passes, as well as in relation to the fulfilment of the provisions of the law for the protection of order and public safety which allow:</p> <ul style="list-style-type: none"> <li>➤ Authorized access to airside area;</li> <li>➤ Circulation within the same airside area of the airport;</li> <li>➤ Checks and controls, including ex-post controls, by the owner or other authorized bodies.</li> </ul>	<p>Execution of the contract involving the data subject.</p> <p>Processing is necessary for compliance with a legal obligation to which the Company is subject (ENAC requirements - National Civil Aviation Safety Program) and regulatory provisions (EU Commission Regulation No. 2015/1998 and Commission Decision 8005/2015).</p>	<p>Contractual duration and, after termination, for a period of 10 years.</p>
<p>If necessary, to ascertain, exercise or defend the rights of the owner in court.</p>	<p>Legitimate interest</p>	<p>In the event of a legal dispute, for the entire duration of the same, up to the exhaustion of the terms of enforceability of the appeal actions and / or until the final judgment is finalized.</p>

**DATA PROVISION COMPULSORINESS**

Data marked with an asterisk (\*) in the data collection form must be provided to be able to provide the service requested, therefore if this information is absent the Company will not be able to process the request.

**DATA RECIPIENTS**

Personal data may be communicated to parties acting as data controllers (such as supervisory bodies and authorities and public organisations authorised to request data) or processed on behalf of the Company by parties appointed as data processors, who are provided with suitable operating instructions (such as companies managing and maintaining the company website, or subjects that process data for issuing definitive/ visitors airport access permits, vehicles and parking passes or data functional for the compliance with the Parking Regulations).

**PARTIES AUTHORISED TO PROCESS DATA**

Data may be processed by employees in company departments who are responsible for carrying out the activities outlined above and have been authorised to process the data and have received suitable operating instructions.

**DATA SUBJECTS' RIGHTS - COMPLAINT TO THE SUPERVISORY BODY**

By contacting the Company via e-mail sent to [privacy@sacbo.it](mailto:privacy@sacbo.it) data subjects can ask the controller for access to personal data, or the correction or deletion of personal data, and also have the right to restrict processing of the data in the cases set out in article 18 GDPR, and object to processing in the case of legitimate interests of the controller, without prejudice to the overriding duty of the Data Controller to fulfil obligations under applicable law, to carry out orders from the Authority and / or any limitations that national law should set for national or public security reasons, defence, prevention and repression of crimes and / or for the protection of any other value or purpose referred to in the list of article 23 of the GDPR.

Data subjects have the right to lodge a complaint to the competent Supervisory Authority in the member state where they are resident or where they work, or the member state where the alleged breach took place.