









**INFORMATION NOTICE REGARDING THE PROCESSING OF USERS' PERSONAL DATA
IN ACCORDANCE WITH EU REGULATION 2016/679 ("GDPR") – "CONTACT US – ACTION PLAN"**


	DATA CONTROLLER	S.A.C.B.O. S.p.A. Address: Via Orio al Serio 49/51, 24050 Grassobbio (BG) E-mail address privacy@sacbo.it ("Company").
	DATA PROTECTION OFFICER (DPO)	Partners4Innovation c/o S.A.C.B.O. S.p.A. Tel. no. 345 1682287, E-mail address dpo@sacbo.it


	DATA PROCESSING PURPOSES		LEGAL BASIS FOR PROCESSING DATA		DATA RETENTION PERIOD
	The data provided by completing the form "Action Plan" will be processed by the Company to receive comments on the non-technical summary of the Action Plan of the "Il Caravaggio" International Airport		Legitimate interest		Data retention for 12 months
Once the above retention periods have expired, the Data will be destroyed, erased or made anonymous, compatibly with the technical erasure and backup procedures.					

	DATA PROVISION COMPULSORINESS Data marked with an asterisk (*) in the data collection form must be provided to be able to provide the information requested, therefore if this information is absent the Company will not be able to process the request.
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	DATA RECIPIENTS Personal data may be communicated to parties acting as data controllers (such as supervisory bodies and authorities and public organisations authorised to request data) or processed on behalf of the Company by parties appointed as data processors, who are provided with suitable operating instructions (such as companies managing and maintaining the company website or companies offering support in providing the service).
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	PARTIES AUTHORISED TO PROCESS DATA Data may be processed by employees in company departments who are responsible for carrying out the activities outlined above and have been authorised to process the data and have received suitable operating instructions.
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	PERSONAL DATA TRANSFERS OUTSIDE THE EU The data may be transferred to non-EU countries, in particular to: <ul style="list-style-type: none"> • Non-EU countries "whose data protection level is deemed adequate by the European Commission in accordance with article 45 of the GDPR" • Non-EU countries "after signing standard contractual clauses adopted/approved by the European Commission in accordance with article 46, clause 2, letters c) and d)" A copy of the data can be obtained contacting the Company according to paragraph "Data subjects' rights – Complaint to the supervisory authority"
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	DATA SUBJECTS' RIGHTS - COMPLAINT TO THE SUPERVISORY BODY By contacting the Company via e-mail sent to privacy@sacbo.it data subjects can ask the controller for access to personal data, or the correction or deletion of personal data, and also have the right to restrict processing of the data in the cases set out in article 18 GDPR, and object to processing in the case of legitimate interests of the controller. Furthermore, in the case where processing is based on consent or a contract and carried out with automated tools, data subjects have the right to receive the personal data in a structured, commonly used and machine-readable format, and to transmit the data to another data controller without obstruction.
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	Data subjects have the right to lodge a complaint to the competent Supervisory Authority in the member state where they are resident or where they work, or the member state where the alleged breach took place.
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